

BLODGETT MEMORIAL LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING – May 10, 2023
In person

Trustees Present

- Anthony Ruggiero
- Janice Ballard
- Vincent Sullivan
- Beth Allee
- Sarah Smith
- Carole LaColla
- Lois Miccio
- Lynette Whiteman

Staff Present

- Julie Spann, Director
- Joanna Aquafredda, Office Manager

Other Guests

I) President Anthony Ruggiero called the meeting to order at 7:01 p.m.

II) Approval of April 12, 2023 minutes.

- The Minutes were reviewed.
- A motion to approve the April minutes was made by Carole, seconded by Vincent and unanimously approved.

III) President's Report

(a) nothing to report

IV) Financial Report

- The May warrant was presented and reviewed by the Finance Committee. The warrant totaled \$20,814.66. The following bills were presented that were not expected.
 - ◆ Kearns Electric \$2,230. They replaced and added outlets throughout the library
 - ◆ D Silvestri \$5696. Coolant was added
 - ◆ Stat Locksmith \$579. Front door lock bar was replaced.
 - Budget Modifications will be presented Monthly. They will be in a chart format for proposed modification listing To/From/Why
 - Donations
 - ◆ Richard Fiorile \$100 for Movie Night
 - ◆ Pershing Jinny Goff \$200
 - ◆ Fidelity Roderick Link Jr \$5000.00 For computer network fund
- A motion to accept the above donations was made by Carole, seconded by Janice and unanimously approved.

V) Director's Report

- Old Business
 - ◆ Kearns- We will continue to work with Kearns electric to move all of the outlets behind the bookcases to a more accessible area. Julie will be doing additional work in the future.
 - ◆ By Laws/Committees- The following Committees are appointed with the following members

- (I) Finance/Personnel- Janice, Carole, and Vincent- Chairman is Carole
- (II) Building and Grounds- Sarah, Janice, and Lois-Chairman is Janice
- (III) Long Range- Sarah, Lynette, and Lois-Chairman is Lynette
- (IV) Friends- Vinny, Lois, Beth, and Lynette- Chairman and Liaison is Beth
- (a) Julie will set up a meeting schedule when the committees can meet.

- ◆ Logo

- (I) Julie will invite Graphic by Nature to the June meeting

- New Business

- (a) RFP- Julie spoke with Dave Buckley who isn't aware of someone who can help us with the bidding process.

- (i) The Architects can manage the bids.

- (ii) Julie will send out the RFP once a timeline is added.

- (b) Friends- The friends will be joining us at our board meeting in June

- (c) HVAC- Dan from D. Silvestri will be joining us our board meeting in June to discuss options

- Other

- ◆ Memorial Day Parade- We will be lining up at 12:15

- ◆ Joanna will be starting a monthly newsletter. The board members are to provide a picture a Blurb about themselves along with what they are currently reading.

- ◆ Meeting time – Our board meeting in June will start at 630pm instead of 7pm.

VI) Committee Reports

VII) Finance/Personnel: Chair-Carole Members- Janice and Vincent

VIII) Buildings & Grounds: Chair-Janice Members-Sarah and Lois

IX) Long Range: Chair- Lynette Members-Sarah and Beth

X) Friends: Chair and Liaison- Beth members- Vinny, Lois, Lynette

XI) No public input.

XII) Adjournment -

A motion to adjourn the meeting at 8:06 pm was made by Carole, seconded by Janice and unanimously approved.