

BLODGETT MEMORIAL LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING – February 12, 2020

Attending: Beth Allee, Anthony Ruggiero, Vincent Sullivan, Janice Ballard, Bill Tresnan  
Excused: James Miccio and Joan Gambeski

Vice-President Janice Ballard called the meeting to order at 6:58 p.m.

NOVEMBER and JANUARY MINUTES

A motion to approve the November 2019 and January 2020 minutes was made by Anthony, seconded by Vincent and unanimously approved.

FINANCIAL REPORT

The January warrant was presented in the amount of \$14,728.34. There was a charge from D. Silvestri & Sons Inc for \$598.74 and that as for the seasonal changing of the air filters. A \$578.20 charge to Doyle Security for changing the Keypad. Ignore the deferred compensation charges, they are recurring and are taken out of the employee's paychecks. A motion to approve the warrant was made by Bill, seconded by Anthony and unanimously approved.

DIRECTOR'S REPORT

Old Business

1. David Nieves Resignation- A motion to accept David Nieves resignation was made by Anthony, seconded by Beth and unanimously approved.
2. Bernard/Elevator/Letter- Regarding Bernards letter Julie will ask Bernard to provide additional information. Such as what changes are taking effect and how long will it take? Also, what are the costs associated with it? Can Bernard provide us with an estimate/quote.  
Anthony will also try reaching out to Louise in order to schedule a meeting with her and Ozzy.
3. Disability and Paid Family Leave Policies- Joanna will create two separate policies for Disability and Paid Family Leave. Also, another policy will be created for salary continuation. The board will pay 100% salary for disability and Paid Family Leave. Joanna will send the policies to the attorneys to be reviewed and to make sure the wording is accurate and legal. A motion to vote to pay salary continuation for Disability and Paid Family Leave subject to the wording of our attorney effective 2/12/2020 and paid 100% while on disability and paid family leave was made by Bill, seconded by Anthony and unanimously approved.
4. Interviews- Interviews are starting week of February 24<sup>th</sup>.
5. Board Member- Looking for 3 spots to fill. Laura Wolf is interested in attending a meeting.
6. Approval of Annual Report- A motion to approve the Annual Report with board member email changes was made by Bill, seconded by Vincent and unanimously approved.

New Business

1. More policies to be emailed- The attorney is continuing to review policies and we will continue to send them to the board as they come in.

Other:

#### COMMITTEE REPORTS

Personnel – Janice, Anthony, Hillary: Nothing to report

Buildings and Grounds/Technology- Bill T. Janice, Elizabeth: No Report

PR/Sustainability/Long Range- Vince, Joan, Hilary: No Report

Financial/Budget/Vote-Janice, Anthony, and Bill: No report

Liaison to Friends- Beth: The friends would like to know more information on Fundraising for the elevator. The fundraising committee will put together the fundraising and ask the friends for help.

The board would like the friends to change the wording of the appeal letter. The letter shouldn't be specifically asking for certain projects to be done. It should be more about the services we offer.

Fundraising Committee- Anthony, Joan, Beth: No Report.

No public input.

#### ADJOURNMENT-

A motion to adjourn the meeting at 8:18 was made by Anthony, seconded by Vincent and unanimously approved.