

BLODGETT MEMORIAL LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING – April 12, 2023
In person

Trustees Present

- Anthony Ruggiero
- Janice Ballard
- Vincent Sullivan
- Beth Allee
- Sarah Smith
- Carole LaColla
- Lois Miccio
- Lynette Whiteman

Staff Present

- Julie Spann, Director
- Joanna Aquafredda, Office Manager

Other Guests

I) President Anthony Ruggiero called the meeting to order at 7:01 p.m.

II) Approval of March 7, 2023 minutes.

- The Minutes were reviewed.
- A motion to approve the March minutes was made by Carole, seconded by Sarah and unanimously approved.

III) President's Report

(a) nothing to report

IV) Financial Report

- The April warrant was presented and reviewed by the Finance Committee. Everything seemed in line with the budget and there was nothing out of the ordinary.

V) Director's Report

- Old Business
 - ◆ Logo- Paul sent a letter stating he no longer wants to continue to complete our logo design.
 - (I) Julie will contact other libraries to see what other graphic designers were used.
 - (II) Beth may have a few names of graphic designers that may be able to help.
 - ◆ By Laws/Committees- The attorneys provided revised by-laws. The board would also like the following revisions made to the by-laws.
 - (I) On Page 1 of the by-laws, Article 3 paragraph 5, The verbiage for elected officials should read something along the lines of “ No elected official of any municipal body or employee of the Library shall be eligible for election as a trustee. This provision shall not apply to any sitting board member that is an elected official as of March 31, 2023, and remains in the same position elected. Should a board member become an elected official, they must resign from their position as soon as they take oath of office for elected official or immediately”
 - (II) On page 2, Line item I, It should state” Appoint a new president if the president resigns for the remainder of the term”
 - (III) On Page 4, Article 8 section C, “Withdrawal of funds must be by check, Credit card, or ACH, signed by two of the following individuals: the President,

Fiscal Officer, or Director. Except when withdrawals in the amount exceeding 500 dollars shall be approved by the board excluding salaries previously approved.

(IV) The above changes will be sent to the attorney to review.

(V) A motion to adopt the By-Laws with recommended changes was made by Janice, seconded by Sarah and unanimously approved.

(VI) Joanna will send out an email asking people to let her know what committee they prefer to be placed on.

(a) The committees are as follows:

(i) Personnel

(ii) Financial

(iii) Building and Grounds

(iv) Long Range

(v) Friends

- New Business

- ◆ Friends- July and Joanna will invite the friends to our June Meeting.

- ◆ Town check and Gap

(I) A motion to accept the above deposits was made by Carole, seconded by Lois and unanimously approved.

- ◆ RFP Letter-

(I) Wording changes were made to the RFP letter but we will hold off on sending it to see if we can hire a Part Time Manager to help with the process.

(a) Julie will reach out to Dave Buckley to see if he knows anyone. Once we decide on a manager we can send the letter out.

VI) Committee Reports

VII) Finance/Personnel/Election: Janice, Anthony & Carole - nothing to report

VIII) Buildings & Grounds/Long range: Janice, Anthony, & Sarah - nothing to report

IX) Liaison to Friends & Community (PR): Vincent, Beth- nothing to report

X) No public input.

XI) Adjournment -

A motion to adjourn the meeting at 8:32 pm was made by Janice, seconded by Beth and unanimously approved.